

RETURNS / REPAIRS FORM



Please complete and attach to your Return / Repair Item.

CUSTOMER INFORMATION

Customer Name	
Delivery Address	
Post Code	
Telephone No.	
E-Mail Address	
Order, VL or Account Number	
RVL Number	

ITEMS SENT

Item description	Qty	Refund (Please Tick)	Exchange (Please Tick)	Exchange For	Return Code	Return Reason Codes
						<ol style="list-style-type: none">1. No Longer required2. Damaged3. Wrong item sent4. Repair

X POLE USE ONLY

Date Received	
Action	
Date Dispatched	
Technician	

Returns address: Vertical Leisure, Cranborne House, Level 3 – Off Summit Road, Cranborne Industrial Estate, Cranborne Road, Potters Bar, EN6 3JN

Tel: +44 (0)208 449 4400 | Email: sales@verticalleisure.com | www.x-pole.co.uk